**STATEMENT OF PROCEEDINGS FOR THE
REGULAR MEETING OF THE
LOS ANGELES COUNTY INFORMATION SYSTEMS
COMMISSION**

**L.A. WORLD TRADE CENTER
CHIEF INFORMATION OFFICE, GRAND
CONFERENCE ROOM
350 SOUTH FIGUEROA STREET, SUITE 188 - 1ST**

Monday, February 3, 2014

3:30 PM

AUDIO LINK FOR THE ENTIRE MEETING.   (14-0661)

Attachments: AUDIO

Present: Chairperson Jonathan Fuhrman, Vice Chairperson Alfred Samulon, Commissioner Henry Huang and Commissioner Tom Ross

Excused: Commissioner William Chen and Commissioner Ying Tung Chen

Call to Order.   (14-0062)

The meeting was called to order by Chairperson Fuhrman at 3:40 p.m.

I.   ADMINISTRATIVE MATTERS

1.   Elections of Officers.   (13-5126)

On motion of Vice Chairperson Alfred Samulon, seconded by Commissioner Tom Ross, and unanimously carried, Commissioner Jonathan Fuhrman was nominated and reappointed Chairperson.

On motion of Commissioner Tom Ross, seconded by Commissioner Henry Huang and unanimously carried, Commissioner Alfred Samulon was nominated and reappointed Vice Chairperson.

2.   Approval of the Minutes of September 9, 2013.   (13-5127)

On motion of Vice Chairperson Alfred Samulon, seconded by Commissioner Tom Ross, and unanimously carried, the minutes of September 9, 2013 were approved.

Attachments: SUPPORTING DOCUMENT

3. Review and approval of the Commission's 2014 and 2015 Meeting Schedule. (13-5135)

Staff presented the Information Systems Commission's meeting schedule for 2014 and 2015 to the Commission for review and approval.   By Common Consent, there being no objection, this item was approved.

Attachments: SUPPORTING DOCUMENT

II.   REPORTS

4. Staff Report for the month of January 2014.   (13-3821)

There was no report.

5. Chairperson's Report for the month of January 2014.

Citizen's Economy and Efficiency Commission final draft copy and the recommendations regarding Information Systems Commission.

Discussion of the Chair of the Board of Supervisors 2014 goals for the County. (13-5128)

Chairperson Fuhrman presented to the Commission for discussion the Citizen's Economy and Efficiency Commission's (CEEC) draft report entitled "A Review of Los Angeles County's Process for Transitioning to E-Government Applications and Supervisor Don Knabe, Chairman of the Board's Vision and Goals for 2014.   In reviewing the reports, Chairperson Fuhrman sought the thoughts, ideas and recommendations from the Commissioners on ways that the Information Systems Commission (ISC) can assist and/or play a role in the implementation of CEEC recommendations, as well as the innovative ideas highlighted in Supervisor Don Knabe's report.   After a brief deliberation, the Commission decided to take time to review the CEEC and the Chairman's reports in depth and table the discussion for the next ISC meeting.

Attachments: SUPPORTING DOCUMENT
SUPPORTING DOCUMENT

6. Chief Information Officer's Report for the meeting of January 2014.

Briefing on structure, activities and recent focus of e-Government Advisory Committee

Richard Sanchez, Chief Information Officer
Chief Information Office   (13-5129)

At the request of Chairperson Fuhrman, Richard Sanchez, Chief Information Officer (CIO), shared a collection of the CIO's Key Initiative for 2014, which highlighted the following:

- **Enterprise Initiatives**
  - **Managed print services deployment**
  - **Server virtualization & centralized email**
  - **Legacy App Modernization**

- **eGovernment**
  - **eForms and document management shared services solution**
  - **Mobile App strategy**

- **Strategic Sourcing**
  - **Office 365**
  - **Managed device management (MDM) solicitation**
  - **File Sync and share solicitation**

- **Information Security**
  - **IT security policies**
  - **BYOD policy**
  - **Tokenless RSA**

- **Information Management**
  - **Data analytic**
  - **Open data initiative**

- **Major Departmental Projects**
  - **Department of Mental Health**
  - **Department of Health Services**
  - **Department of Public Social Services**
  - **Register Recorder/CC**

Mr. Sanchez advised the Commission that if some of the areas are chosen, the Commission's assistance will be needed to prepare recommendations to be submitted to the Board of Supervisors.

7.   Information Security Update.

Robert Pittman, Chief Information Security Officer

Chief Information Office   (13-5134)

Robert Pittman, MPA, CISM, Chief Information Security Officer (CISO), CIO, introduced Mr. Jeff Zito, Assistant CISO, as a new member of the team. Mr. Pittman highlighted seven key points from the Countywide information security program update, reporting that 13 policies have been revised due to the challenge of inconsistency.   The revision defines terms for a more consistent use of language for all 13 policies.

Mr. Zito is currently working on revising the County Information Security Strategic Plan that consisted of 80 pages and now has been reduced to 25 pages with the flexibility to be updated annually.   The book will be broken into four chapters: Program Update; Threat Management; Threat Intelligence; Appendix.

Mr. Pittman further stated that time and effort has been put into the threat intelligence (CCERT / Incident Response) and expertise has been gained from the District Attorney's office, as well as the high tech crime unit in terms of early warnings.   The CIO has developed a strong working relationship with federal agencies in terms of becoming a Multi-State - Information Sharing Analysis Center (MS-ISAC) primary member.

Mr. Pittman also reported that the Web Application Firewall phase one has protected over 300 applications and phase two, the remediation code is still in progress.   He further added that administratively the National Cyber Security Report was conducted by MS-ISAC; the adoption of two new job classifications, IT Security Specialist and IT Security Analyst; Departmental Information Security Officer (DISO) will be realigned from the Salary Step Management Appraisal Performance Program (MAPP); the Annual Security Recognition awards Program will be February 20, 2014; and he has been elected to serve a two-year term with the MS-ISAC Executive Committee.

III.   MISCELLANEOUS

Matters Not Posted

8. Matters not on the posted agenda, to be discussed and (if requested) referred to staff or placed on the agenda for action at a future meeting, or matters requiring immediate action because of an emergency situation or where the need to take action came to the attention of the Committee subsequent to the posting of the agenda.   (13-5131)

   There were no matters presented for a future agenda.

Public Comment

9. Opportunity for members of the public to address the Commission on items of interest that are within the jurisdiction of the Commission.   (13-5132)

There were no members of the public present to address the Commission.

Adjournment

10. Adjournment for the meeting of February 3, 2014.   (13-5133)

There being no further business to discuss, the meeting adjourned at 5:40 p.m.